

ISTQB[®] Partner Program Application/Renewal Form

PART A: DETAILS OF APPLICANT

(1) Location, Contact Information & Capacity

1.1. Name of Organization and Business Unit

Fill full name of company with legal status, e.g. Ltd., Inc, SAC, SA, SARL, BV, Kft. If the applicant is a test unit within the company, please fill the complete business unit's/division name additionally.

1.2. Registration number of the Company

Fill the registration number of the company which is identical with the number in applicant's business license.

1.3. Address of the Organization & Business Unit

Fill the mail address of the applicant with Street, post code, town, province, country, P.O. Box

1.4. Contact information

Executive Sponsorship

Identify the internal manager who is sponsoring this effort with ISTQB[®] and has ownership/decision-making capabilities on most or all areas covered by the ISTQB[®] Partner program:

Contact name: _____
Title: _____
Phone: _____
E-mail address: _____

Certification Coordinator

Identify the person assigned to be the central point of contact and coordination for assessment/certification related activities. If it is the National Board or an Exam Provider, write their contact person:

Contact name: _____
Title: _____
Phone: _____
E-mail address: _____

1.5. Capacity of Organization

Fill in the information of Site 1 only if you apply for Silver, Gold or Platinum Partner.

Fill in the information of all sites (Site 1, Site 2, Site 3, and more) if you apply as Global Partner.

(FL – Foundation Level; TA – Test Analyst; TTA – Technical Test Analyst; TM – Test Manager; ITP – improving the Testing Process; TAU – Test Automation; SET – Security Testing)

	Site 1	Site 2	Site 3
Total Number of Testers			
No. of ISTQB® FL Certified Testers			
No. of ISTQB® AL-TA Certified Testers			
No. of ISTQB® AL-TTA Certified Testers			
No. of ISTQB® AL-TM Certified Testers			
No. of ISTQB® EL – ITP Certified Testers			
No. of ISTQB® EL – TM Certified Testers			
No. of ISTQB® EL – TAU Certified Testers			
No. of ISTQB® EL – SET Certified Testers			

Name of Site 1 (*country + company name + name of the site*)

Address of the Site 1

Name of Site 2 (*country + company name + name of the site*)

Address of the Site 2

Name of Site 3 (*country + company name + name of the site*)

Address of the Site 3

PART B: SCOPE OF APPLICATION

(1) Mark “x” in the box for your selection

Applying for the first time

Apply for **Silver** **Gold** **Platinum** **Global**

Applying for Renewal (Expiring a Partnership)

Apply for **Silver** **Gold** **Platinum** **Global**

Please, indicate if there are changes in your Partnership Status from the last application

No changes

Upgrade → Current Partnership Level: _____

Downgrade → Current Partnership Level: _____

Applying for Upgrading before Partnership Expires

Apply for: **Silver** **Gold** **Platinum**

Please, indicate which is your current Partnership Level:

Silver **Gold** **Platinum**

(2) If you are applying for the **Global** Level:

Please, indicate which Member Board or Exam Provider you reference for the Fee payments:

PART C: List of ISTQB® Certified Engineers working for applicant

Please provide a list in accordance to the template provided in Appendix A, of current employees, test professionals at all levels that are working for you in the year of asked partnership.

Test professionals that are planned to work for more than 70% of their time during requested partnership year, maybe included.

PART D: DECLARATION

I declare that I have read the instructions and terms in this document and in the “ISTQB® Partner Program – Guidelines” and I am fully aware of the rules and guidelines and intend to comply and adhere to them.

I declare that I have provided an accurate list of employees who are certified test professionals who adhere to the rules requested above in this application to ISTQB®.

I further agree to adhere to the following:

- a) Pay the fees prescribed by ISTQB® (refer to appendix B section 4: ‘Fees Payable’), otherwise the application will be rejected.
- b) If any information supplied in this application should be found to be wrong, the application may be rejected at any time
- c) If any information supplied in this application should vary during the validity of the membership, having an impact on the Partner status, the changes will be notified in due course.

I declare that I am authorized to fill this application or renewal on behalf of my organization and/or business unit, and I agree to bind the applicant legally, upon acceptance of a formal quotation.

Signed on (day)..... of (month) (year).....

Signature

Title

Printed name

Location

Tester Information		Certificate Information		Issued Details		
Given Name	Family Name	Certification Level (CODE)*	Certificate Number	Member Board or Exam Provider	Country/Region	Date

(*) Please indicate the corresponding certification code:
Foundation Level (or ISEB Foundation) – CTFL
Advanced Level:

- Test Manager (or ISEB Test Manager Practitioner) - CTAL-TM;
- Test Analyst (or ISEB Test Analyst Practitioner)- CTAL-TA
- Technical Test Analyst - CTAL-TTA;

Expert Level

- Improve Test Process - CTEL-ITP
- Test Manager - CTEL-TM
- Test Automation - CTEL-TAU
- Security Testing - CTEL-SET

Appendix B : Guidelines

1 General Information

1.1 A full description of the purpose and rules of the ISTQB® Partner Program is described in the document “ISTQB® Partner Program – Information Sheet” that is available for download at the www.istqb.org web site and that the applicant declares to have read and understood.

2 Instruction

The application form provides background information about your company and ensures that the ISTQB® can prepare your evaluation for partner registration. The provided information is used to define program qualification status, so please ensure that the application is filled out accurately and completely.

On completing this application form, please save the content and send a PDF version by e-mail to respective ISTQB® National Board or Exam Provider, called “Selling Member Board/Exam Provider” in case of Global Partnership

Within 15 business days of receipt of your application, you will receive notification of the acceptance or rejection of your application, via an Eligibility Notice. If your application was accepted, you will get also a request for the right fee that needs to be paid for.

3 Registration and Issue of Recognition (Letter of Partnership)

The registration of the successful applicant and the issue of a recognition are subject to the eligibility check of the applicant’s fulfillment of the provisions of the ISTQB® Partner Program regulations; this is done by the corresponding ISTQB® Member Board or Exam Provider, called “Selling Member Board/Exam Provider” in case of Global partner.

4 Fees Payable

The applicant will be responsible for the payment of the fees defined by the relevant Member Board.

There are two kind of fees:

- **Registration fee** (administration fee) - a non-refundable fee of 100 € flat world wide that must be paid before checking the application form. Registration fee should be paid for a new application and for every upgrade application.
- **Partnership fee** - an additional fee to be paid only if applicant is eligible for partnership, after checking its application/renewal form, and finding it valid.

Global Partnership requires an additional flat fee.

The program application fee covers both the administrative costs related to the eligibility check of the application, reporting of the results, the issue of the Partnership letter and Recognition/Plaque, the listing of the Partnership on the ISTQB® Web Site and the possibility for the applicant to use the “Partner Program” official logo that is relevant to the Partnership level approved. Global Partners will receive a partnership plaque as well.

5. Accompanying Documents

The fully filled application form shall be accompanied by the following documents of the applicant

- a) List of certified testers, who are employees, or full time contractors
- b) Identification of certification for all the professionals in list (a)
- c) Reference for registration fee payment
- d) If you apply for the **Global** Level, please provide the list of certified testers and the identification of certification for all the sites.